

# 2025 EtaPRO® Training and Workshops

EtaPRO Administrator and/or IT Training  
Advanced EtaPRO APR and VirtualPlant™ Workshop

## 2 Easy Ways to Register

**Email:** [EtaPRO-Training@etapro.com](mailto:EtaPRO-Training@etapro.com)

**Phone:** +1.716.799.1080

# EtaPRO®

### In-Person Training and Workshops

All courses are held in-person at the EtaPRO LLC office in Amherst, NY USA during EST business hours.

Descriptions of all our training courses can be found here:

<https://support.etapro.com>

### Class Size

Class size is limited to 10 seats. Available seats are updated regularly at <https://support.etapro.com>. We may ask you to select a second option if the desired class date is already full.

**NOTE:** Occasionally, a particular session will not meet the minimum registration requirement. EtaPRO LLC reserves the right to cancel such a session at least 10 working days prior to the scheduled start. Participants will be promptly notified.

### Cancellation Policy

Applicants may cancel up to 15 working days before the session for a full refund. Cancellations within 11-14 working days prior to the start of the workshop are subject to a 20% service charge. Those who have not canceled reservations within 10 working days prior to the session and "No Shows" are subject to the full session fee. Substitutions may be made at any time.

### Virtual Training and Workshops

We are suspending our open enrollment virtual training. Requests for dedicated virtual sessions should be sent to [EtaPRO-Sales@etapro.com](mailto:EtaPRO-Sales@etapro.com)

### Registration & Fee

3 ½-Day EtaPRO Administrator Training	\$1,850
2-Day IT Training	\$1,500
5-Day EtaPRO Administrator & IT Training	\$3,000
1 ½ -Day EtaPRO APR Workshop	\$1,150
1 ½-Day EtaPRO VirtualPlant Workshop	\$1,150
3-Day EtaPRO APR & VirtualPlant Workshop	\$2,000

**NOTE:** Registration for a session closes 1-week prior to the scheduled start.

All of our courses offer a 10% multi-registrant discount to organizations registering three or more persons for the same session at the same time. Fee includes software guides, and other course materials.

# 2025 EtaPRO® Training and Workshops

EtaPRO Administrator and/or IT Training  
Advanced EtaPRO APR and VirtualPlant™ Workshop



## 2 Easy Ways to Register

**Email:** EtaPRO-Training@etapro.com

**Phone:** +1.716.799.1080

The training and workshops are held in-person at the EtaPRO LLC office in Amherst, NY USA during EST business hours.

### Administrator Training    IT Training

**Feb 10-13**

**Apr 7-10**

**Jun 9-12**

**Aug 11-14**

**Oct 6-9**

**Feb 13-14**

**Apr 10-11**

**Jun 12-13**

**Aug 14-15**

**Oct 9-10**

### EtaPRO APR Workshop    EtaPRO VirtualPlant Workshop

**Feb 17-18**

**Apr 14-15**

**Jun 17-18**

**Aug 18-19**

**Oct 13-14**

**Feb 18-19**

**Apr 15-16**

**Jun 18-19**

**Aug 19-20**

**Oct 14-15**

**NOTE:** Registration for a session closes 1-week prior to start of the session

For information about our EtaPRO Training courses, visit <https://support.etapro.com>

Email this information to reserve your seat in the selected session. The following information is requested.

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Plant Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Business Phone \_\_\_\_\_

Email Address \_\_\_\_\_

I plan to attend the class in the EtaPRO LLC Amherst, NY office.

This confirms my telephone reservation.

### Payment Information - Pre-Payment is Required

Credit Card - After receiving the above registration information, you will be provided with directions about how to enter your credit card information.

PO - Email to EtaPRO-Training@etapro.com or mail to:

Project Training

EtaPRO LLC  
ATTN: Course Registrar  
25 Northpointe Parkway Suite 100  
Amherst, NY 14228 USA



EtaPRO LLC  
25 Northpointe Parkway, Suite 100  
Amherst, NY 14228 USA

© 2024 EtaPRO LLC. All rights reserved. EtaPRO, VirtualPlant, and EtaPRO with logo design are registered trademarks of EtaPRO LLC. All other trademarks are trademarks or registered trademarks of their respective owners.

[www.etapro.com](http://www.etapro.com)  
1.716.799.1080